

**Sir John Barrow School**  
**Job Description**

**Post:** EYFS Teacher (Temporary)

**Responsible to:**

Head teacher and Early Years Leader on a day to day basis.

This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

**General duties**

The teacher will be required to:

- Fulfil his/her duties as a teacher in line with the Department for Education Teachers' Standards (Early Years), July 2013
- plan, prepare and deliver learning activities and teaching programmes for pupils. These programmes will be delivered to individuals and groups in accordance with local and national learning strategies and the school's curriculum and policies, both in school and off-site on organised outings;
- monitor, assess, record and report on pupils achievement, progress and development;
- manage and deploy teaching assistants;
- undertake other reasonable duties as directed by the head teacher or senior staff.

**Specific duties**

*Support for pupils*

The teacher will be required to:

- ensure pupil safety
- consistently support pupils learning, respond to their individual needs and set high expectations for pupils' behaviour;
- promote the inclusion, independence and self –esteem of all pupils
- identify pupils who have special needs and know where to get help in order to give positive and targeted support. They should implement and keep records on Individual Education Plans (IEPs);
- Establish positive relationships with pupils, acting as a good role model;
- Provide positive feedback to pupils in relation to progress and achievements and set challenging targets;
- Take responsibility for the supervision of pupils outside of lesson times;
- Liaise with parents.

*Support for the curriculum*

The teacher will be responsible for the delivery of a broad and balanced curriculum and will be required to:

- Deliver structured learning activities and teaching programmes and adjust activities according to pupils' responses;

- Follow programmes linked to local and national learning strategies, such as literacy and numeracy;
- Support and develop pupils independent use of ICT;
- Prepare, maintain and use equipment and resources and assist pupils in their use.

*Support for the school*

The teacher will be required to:

- Show awareness of and comply with Sir John Barrow's policies and procedures, but particularly those in relation to child protection, confidentiality, data protection, equal opportunities, health and safety and security and to report any concerns to an appropriate person;
- Contribute to the overall ethos, aims and work of the school by establishing and supporting constructive professional relationships;
- Attend and lead relevant meetings, as required;
- Participate in off-site activities, visits and trips as required and take responsibility for pupils and staff as necessary.